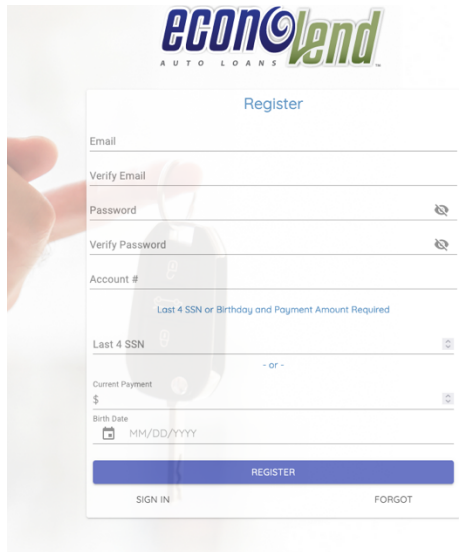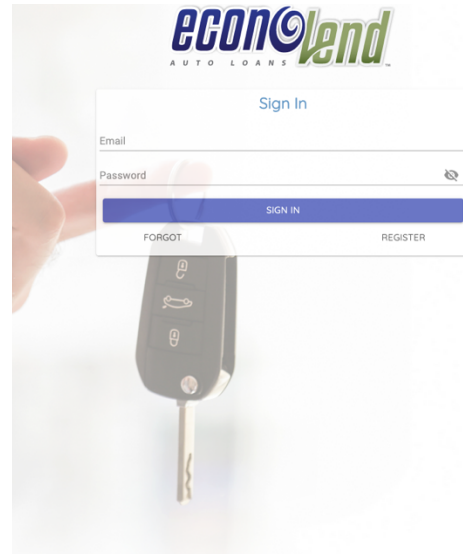# *Instructions for creating your customer portal*

To create your customer portal, you will need the following information:

- Account Number
- Last 4 of your social
- Date of Birth OR Loan Payment Amount

At the customer portal sign in page,
click on "REGISTER"

Password MUST be 15 characters and contain:
- At least ONE capital letter
- At least ONE lowercase letter
- At least ONE number

Password CANNOT contain:
- Your name
- Your email
- Your account number

Once you are in the portal, use the blue account bar to navigate into your loan account